

# **Institute of Community Services, Inc.**

ICS, Inc. has the following position available:

## **Eloise McClinton Head Start Center** Cook Assistant

### **Qualifications:**

**Cook Assistant** - Must have basic communication skills and be able to read, write, and solve arithmetic problems. Must obtain certification in food service management within 6 months of employment.

Application may be requested beginning Thursday, October 31, 2024, at the Eloise McClinton Head Start Center located at 2320 East Church Road, Southaven, MS or you may go on the ICS website: [www.ics-hs.org](http://www.ics-hs.org); download an application, insert (declaration page) and (3) character reference forms on the employment link tab under Human Resources. Office hours are from 8:00 a.m. to 4:30 p.m. Monday - Friday. The deadline for application is Monday, November 11, 2024.

### **Salary Ranges:**

**Cook Assistant**  
\$14.513 - \$16.173

### **Outstanding Benefits:**

**Health Insurance** (agency pays 90%)  
**Retirement** (agency pays 6% to 10%)  
**Paid Leave**  
**Paid Holidays**  
**Sick Leave**